



National Institutes of Health
Bethesda, Maryland 20892
<http://www.nih.gov>

Date: _____

From: Office of Human Resources
Workforce Relations Division
Benefits and Payroll Liaison Branch
Building 31/Room B3C23

Subject: Insufficient Salary Payment

To: NIHFCU

The following individual has received an insufficient salary payment, and is eligible to receive emergency loan funds from the NIH Federal Credit Union (NIHFCU) according to NIHFCU policies and procedures.

Name of Employee: _____

SSN: _____

Pay Period Ending: ____ / ____ / ____

Signature of OHR Official: _____

Amount of Net Salary: _____

- ___ Shirley Flottum
- ___ Ann Nunan Bavis
- ___ Karin Trammell-Boston
- ___ Rennie Franklin