



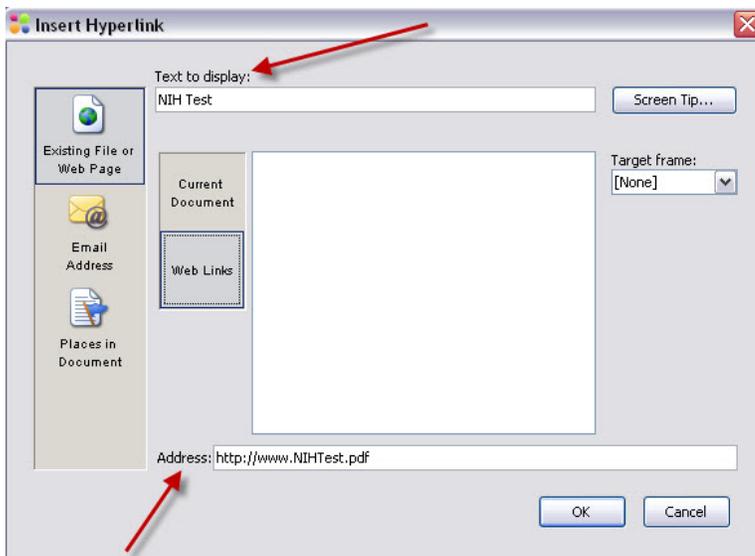
CREATING LINKS - PERCUSSION

EXTERNAL LINKS

To insert a link to a web page or document not in Percussion click the External link icon in the toolbar.



Fill in the “Text to display” box and the “Address” box.



After the link has been placed, make sure to add the document icon and/or the exit disclaimer icon.

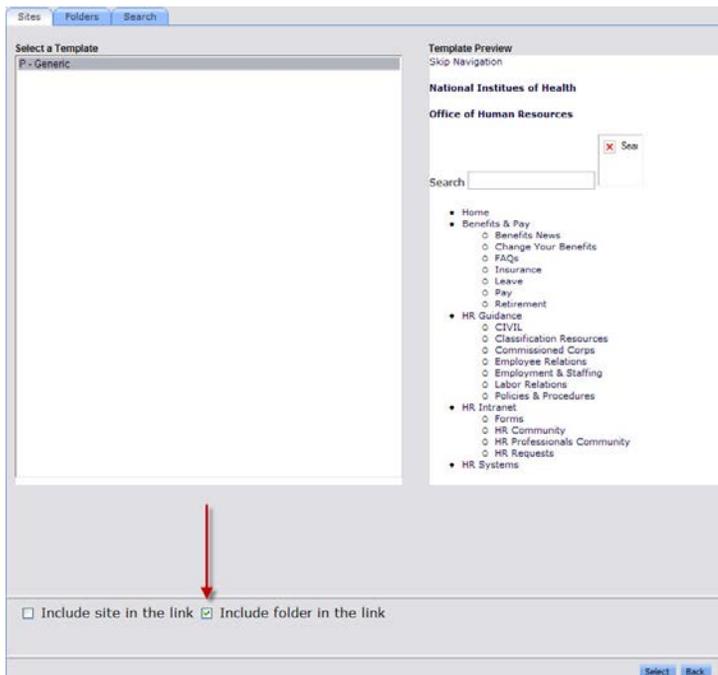
[NIH Test](#)  

INLINE LINKS

To insert a link to a page inside of Percussion, highlight the text and click the Inline link icon in the toolbar.



Once you have navigated to the web page for which you want to add a link, click the page which will open another window. Choose “**Include folder in link**” and click select.



TEMPLATE LINKS

To insert an image or an internal document click the template link icon in the toolbar.



Once you have navigated to the web page for which you want to add a link, click the page which will open another window. Choose **“Include folder in link”** and **“S-Title Link and Icon”** and then click **“Select”**.

