



Wednesday, March 25

2115 East Jefferson
Suite 6100
9:00am-4:00pm

HR SAID Open House Course Schedule

Time	Course	Description	Audience	Location
9-9:50am	Mission (im)Possible!: Taking Action to Keep Your Employees Engaged and Satisfied	In this fast-paced action game, you will be assigned a mission to help your organization retain engaged and satisfied employees! In the course, learn how you can leverage survey results, workforce analytics and resources in SmartHR to transform data into strategic action plans. You will receive clues along the way that you must solve in order to complete this not so impossible mission.	OHR and IC individuals involved with strategic/workforce planning	SAID Training Rm 6101
9-9:50am	Capital HR User Feud	Do you want to learn more about roles, security, data integrity and how NIH's security 'tree' is set up? Come play Capital HR User Feud! Each person who enters the room will put their name in a hat, two teams of five will be drawn from the hat and the rest of the people in the class will just watch. We will test your knowledge of Capital HR roles, permissions, data, and more! Study up on your SAC Codes!	OHR Employees & AOs	SAID Conf Rm 6138
10-10:50am	Are you Smarter than a WiTS Team Member – "WiTS Reports and Dashboards"	Do you think you "Are you smarter than a WiTS Team Member"? This game will test your knowledge of reports, dashboards and all data that can be generated from WiTS. At the beginning of the game you will select one WiTS team member to serve as your lifeline throughout the game who can help you answer questions along the way. Groups of four will play together to answer questions that range in difficulty from WiTS Beginner to WiTS Super User.	OHR Employees	SAID Training Rm 6101
10-10:50am	Who's Who in Onboarding Manager	The course will provide you an in-depth overview of all users and their roles in the Onboarding Manager System as they relate to the New Hire's onboarding process.	OHR Employees & AOs	SAID Conf Rm 6138
11-11:50am	Are you Smarter than a WiTS Team Member – "WiTS Workflow and Navigation"	Do you think you "Are you smarter than a WiTS Team Member"? This game will test your knowledge of both WiTS and OHR processes. At the beginning of the game you will select one WiTS team member to serve as your lifeline throughout the game who can help you answer questions along the way. Participate in this game to find out. Groups of four will play together to answer questions that range in difficulty from WiTS Beginner to WiTS Super User.	OHR Employees	SAID Conf Rm 6138
11-11:50am	Take a Sneak Peak at the USA Staffing Upgrade!	This session will provide an overview of some of the new features and functionality of the USA Staffing Upgrade. See what is in store for HR users, Applicants, and Hiring Managers!	OHR Employees & AOs	SAID Conf Rm 6138

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12 – 1pm	LUNCH BREAK			
1-1:50pm	LMS Jeopardy	Upgrade your Smarts with LMS! Come play Jeopardy and learn about the recent changes. A new interface, more user-friendly, less errors when launching courses, and so much more!		SAID Training Rm 6101
1-1:50pm	RERUN: Are you Smarter than a WiTS Team Member – “WiTS Reports and Dashboards”	Do you think you “Are you smarter than a WiTS Team Member”? This game will test your knowledge of reports, dashboards and all data that can be generated from WiTS. At the beginning of the game you will select one WiTS team member to serve as your lifeline throughout the game who can help you answer questions along the way. Groups of four will play together to answer questions that range in difficulty from WiTS Beginner to WiTS Super User.	OHR Employees	SAID Conf Rm 6138
2-2:50pm	HRSS Ticket Tips & Tricks	Do you want to know more about HR Systems Support tickets, HR Systems Access and listed system permissions, how to locate various system tip sheets and systems assistance, and more? Check out this helpful course that will provide you with a ton of helpful information, fun and prizes!	OHR Employees & AOs	SAID Training Rm 6101
2-2:50pm	RERUN: Capital HR User Feud	Do you want to learn more about roles, security, data integrity and how NIH’s security ‘tree’ is set up? Come play Capital HR User Feud! Each person who enters the room will put their name in a hat, two teams of five will be drawn from the hat and the rest of the people in the class will just watch. We will test your knowledge of Capital HR roles, permissions, data, and more! Study up on your SAC Codes!	OHR Employees & AOs	SAID Conf Rm 6138
3-3:50pm	RERUN - Are you Smarter than a WiTS Team Member – “WiTS Workflow and Navigation”	Do you think you “Are you smarter than a WiTS Team Member”? This game will test your knowledge of both WiTS and OHR processes. At the beginning of the game you will select one WiTS team member to serve as your lifeline throughout the game who can help you answer questions along the way. Participate in this game to find out. Groups of four will play together to answer questions that range in difficulty from WiTS Beginner to WiTS Super User.	OHR Employees	SAID Training Rm 6101