LEARNING MANAGEMENT SYSTEM (LMS)
VIEW COMPETENCY ASSESSMENT RESULTS

This QRG will guide you through the steps to view the results from your competency assessment.

1. Log into the LMS.

   **NOTE:** For instructions about logging on, refer to the Log-On Instructions (TS02-L) QRG.

2. Click the **Competencies** link in the left menu.

   ![Competencies link](Figure 1 – Competencies link in the left menu on the LMS home page)
3. In the list of All Competencies, click the **Actions** link.

![Figure 2 – Actions link on the All Competencies screen](image)

4. Click the **View All Assessments for Competency** link from the Actions activity menu.

![Figure 3 – View All Assessments for Competency link on the Actions activity menu](image)

5. The results of your assessment are now displayed.
6. If you want to see more details for a specific assessment, click the **Actions** link to the right of the assessment name.

7. Click the **View Assessment Details** link on the Actions activity menu.
8. Additional information regarding the assessment is displayed. Click the **Close** button to return to the previous screen.

![Figure 6 – Close button on assessment details screen](image)

If you experience trouble with this process, please submit a helpdesk ticket at: [http://intrahr.od.nih.gov/helpdeskform.htm](http://intrahr.od.nih.gov/helpdeskform.htm)